

DDI Registry

ROUTING AND TRANSMITTAL SLIP

Date

2 Oct 84

TO: (Name, office symbol, room number, building, Agency/Post)		Initials	Date
1.	DDI 7E44, HQS	S	2 OCT 1984
2.			
3.	DDI/B&F [] 2F24, HQS		
4.			
5.			

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

Attached, for your signature, is a memo prepared pursuant to requirements of OFN #22-84. This is an annual requirement. Details concerning unliquidated obligations are maintained by DDI/B&F and are reviewed by the Audit Staff in the course of their periodic audits of our books and records.

NOTE: Reference excerpt attached

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)	Room No.—Bldg.
DDI/PMS/Budget & Fiscal Group	
2F-24 HQS	Phone No.
5041-102	

OPTIONAL FORM 41 (Rev. 7-76)
Prescribed by GSA
FPMR (41 CFR) 101-11.206

☆ GPO : 1981 O - 341-529 (120)

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DDI-05657/84

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3 October 1984

MEMORANDUM FOR: Director of Finance

ATTENTION : Accounts Division, Office of Finance

THROUGH : Director, DI, Management, Planning and Services

FROM : Robert M. Gates
Deputy Director for Intelligence

SUBJECT : Certification of Fiscal Year 1984 Obligations

REFERENCE : Office of Finance Notice 22-84, dated 29 Jun 84

"This is to certify that all obligations against funds allotted to me and reported to the Office of Finance during FY 1984 which remained unliquidated as of 30 September 1984 were valid and properly documented in accordance with

[Redacted]

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[Redacted]

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Deputy Director for Intelligence
Title

1 OCT
1984

Date

[Redacted]

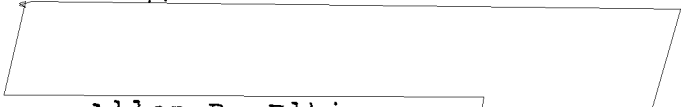
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is needed by offices with a surge of activity at the end of the fiscal year to accurately report obligations. The additional time will also permit recording late reports of obligation adjustments by field installations.

4. CERTIFICATIONS

As required by Section 1331(b) of the Supplemental Appropriation Act, 1955, as amended (31 USC 200), the Director reports to the Office of Management and Budget in the Budget submission of each year that all statements of obligations furnished therein consist of valid obligations as defined in Section 1311(a) of that Act. The Director will be required to make a similar report concerning obligations for Fiscal Year 1984. To support this report, each allottee of a FY 1984 allotment is requested to complete the attached certification which should be routed through the Directorate Planning or Programs Officer, to Accounts Division, Office of Finance, Room 513 Key Building by 1200 hours on 5 October 1984. Responsibility for this certification may not be re-delegated by the Agency official to whom the allotment was made.

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Allen R. Elkins
Director of Finance